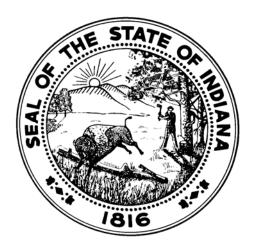
# STATE BOARD OF ACCOUNTS 302 West Washington Street Room E418 INDIANAPOLIS, INDIANA 46204-2765

### EXAMINATION REPORT OF

STATE BUREAU OF MOTOR VEHICLES COMMISSION LICENSE BRANCH NUMBER 167 GRIFFITH, INDIANA

January 1, 2004 to December 31, 2004



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### OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Chairman, Bureau of Motor Vehicles Commission	Gerald Coleman	01-06-02 to 02-29-04
	Mary DePrez	03-01-04 to 01-09-05
	Joel Silverman	01-10-05 to 01-11-09
Branch Manager	Joellyn Bierman	01-01-04 to 12-31-05



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#### INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF THE STATE BUREAU OF MOTOR VEHICLES COMMISSION

We have examined the Schedule of Collections and Distributions of the State Bureau of Motor Vehicles Commission License Branch Number 167 (Branch) for the period of January 1, 2004 to December 31, 2004. The Branch's management is responsible for the schedule. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the Schedule of Collections and Distributions and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the schedule referred to above presents fairly, in all material respects, the cash transactions of the Branch for the year ended December 31, 2004, based on the criteria set forth in the uniform compliance guidelines established by the Indiana State Board of Accounts.

STATE BOARD OF ACCOUNTS

November 1, 2005

### STATE BUREAU OF MOTOR VEHICLES COMMISSION LICENSE BRANCH NUMBER 167 GRIFFITH, INDIANA SCHEDULE OF COLLECTIONS AND DISTRIBUTIONS January 1, 2004 to December 31, 2004

	Amount
Collections: Registrations Titles Drivers licenses Watercraft Miscellaneous	\$ 6,365,971 1,649,757 300,377 101,613 1,401
Total	\$ 8,419,119
Distributions: State fees County tax Commission fees	\$ 3,461,807 4,171,950 785,362
Total	\$ 8,419,119

The accompanying notes are an integral part of the schedule.

## STATE BUREAU OF MOTOR VEHICLES COMMISSION LICENSE BRANCH NUMBER 167 GRIFFITH, INDIANA NOTES TO SCHEDULE OF COLLECTIONS AND DISTRIBUTIONS

### Note 1. Introduction

The Motor Vehicles Commission was created to manage the motor vehicle license branches. The Bureau of Motor Vehicles is a separate state agency which provides support services to the Commission controlled license branches. The license branches collect fees which fund the Motor Vehicles Commission. The license branches collect and forward county taxes (excise tax, wheel tax, and surtax) and state fees. The Commission has one contractual branch that is administered by an individual contractor according to Bureau policies. The Commission has developed a mobile license branch to serve the need of CDL license issuance and other special needs as they arise.

### Note 2. Collections and Distributions

Each branch collects fees and taxes when vehicle and watercraft registrations, titles, and drivers licenses are sold. Fees are uniform throughout the state.

The total daily collections are deposited to a single bank account. From this account the collections are distributed to separate bank accounts which are not controlled by the license branch and belong to the state, county and Bureau of Motor Vehicles Commission.

### Note 3. Banking System

The Bureau of Motor Vehicles Commission has entered into an agreement with Bank One for a cash concentration system. The system utilizes a series of individual noninterest bearing accounts (clearing accounts) from which all fees and taxes are transferred.

### STATE BUREAU OF MOTOR VEHICLES COMMISSION LICENSE BRANCH NUMBER 167 GRIFFITH, INDIANA STATISTICAL INFORMATION

### January 1, 2004 to December 31, 2004

Transactions Processed	Quantity
Vehicle registrations:	
Passenger	42,939
Motorcycle	1,414
RV (housecar)	332
Light truck	9,767
Other truck	409
Farm truck	11
Tractor	47
Trailer	2,835
Semitrailer	1,698
School and church bus	81
Other bus	12
Other	20
Tatalandials assistantians	50 505
Total vehicle registrations	59,565
Drivers licenses and permits:	
Drivers licenses and permits  Drivers licenses/learners permits	12,296
CDL licenses/CDL permits	932
Placards	1,768
Other	9,222
Other	9,222
Total drivers licenses and permits	24,218
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Titles:	
Vehicles	17,631
Watercraft	224
Total titles	17,855
Total watercraft registrations	1,094

STATE BUREAU OF MOTOR VEHICLES COMMISSION LICENSE BRANCH NUMBER 167 GRIFFITH, INDIANA EXIT CONFERENCE

The contents of this report were discussed on November 1, 2005, with Joellyn Bierman, Branch Manager. Our examination disclosed no material items that warrant comment at this time.